



TOWNSHIP OF NUTLEY

APPLICATION FOR ZONING CERTIFICATE FOR RESIDENTIAL RENTAL

Property Address _____

Block _____ Lot _____ Zoning District _____ Move-In Date: _____

Name & Address of Owner _____

_____ Phone _____

Email Address _____

Name of Tenant/Unit 1 _____

_____ Phone _____

Email Address _____

Name of Tenant/Unit 2 _____

_____ Phone _____

Email Address _____

Number of Dwelling Units _____

Will there be any proposed construction work? If so, please describe in detail _____

I (We) hereby certify that I (we) have read this application thoroughly and that the information contained herein is true and accurate. I (We) understand that I (we) may not transfer ownership of the property until inspections are made and a Zoning Certificate is issued for such use or occupancy.

Date _____ Signature _____

NOTE: There will be a re-inspection fee of \$20.00 per dwelling unit.

<u>For office use only:</u>	
Fee Remitted: \$ _____	Certificate #: _____
Check #/cash.: _____	_____
Collected by: _____	Lot Size: _____
Date Received: _____	_____

**CHECKLIST FOR ZONING PERMIT
FOR INTERNAL USE ONLY**

Address: _____

Owner: _____

OPEN PERMITS

Date of Finals		Initial ONLY if final
_____	Building Subcode Official	_____
_____	Electric Subcode Official	_____
_____	Plumbing Subcode Official	_____
_____	Fire Subcode Official	_____
_____	Elevator Subcode Official	_____

PRIOR HISTORY

Date Researched		Comments
_____	UCC Permits	_____
_____	Zoning Permits	_____
_____	Check Permit Draw	_____
_____	Planning & Zoning Cards	_____
_____	Resolutions	_____
_____	UCC Violations	_____
_____	Zoning Violations	_____
_____	Property Maintenance	_____
_____	Lawn Liens	_____

EMPLOYEE SIGNATURE: _____